



NOTES FOR MEETING OF COUNCIL – 29 July 2021

- 1 At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.
- 2 The Joint Chief Executive will announce that this meeting may be recorded and that anyone remaining at the meeting has provided their consent to any such recording – please see our protocol on [Attending and Reporting Meetings](#)

1. MINUTES OF PREVIOUS MEETING

Note: The only aspect of the Minutes that can be discussed is their accuracy.

Members have been asked to email Committee Services in advance of the meeting if they have any questions on the accuracy of the Minutes.

The Chairman to ask if he/she can sign the Minutes of the Annual General and Extraordinary Meetings held on 20 May 2021 (CL.1-4 and CL. 5-7). (Proposer and Seconded required).

2. APOLOGIES FOR ABSENCE

The Chairman will ask the Committee Services Officer if any apologies have been received.

***Note:** Members have been asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

3. DECLARATIONS OF INTEREST

The Chairman to state that, if any Members have any disclosable pecuniary, or any other, interests to declare in any of the items on the agenda, they should declare them at this point.

***Note:** Members are asked to email Committee Services in advance of the meeting as soon as they are aware they may have a Disclosable Pecuniary Interest, and any other interests they may have with respect to matters which are to be considered at this meeting.

4. COUNCIL PROCEDURE RULE 12 - QUESTIONS BY THE PUBLIC

Questions have been received from Mr David Turver.

Mr Turver to ask:

1. Why have the actuals for FY18/19 and FY19/20 changed between the publication of the draft budget in February 2021 and the final budget published this month? Is there any impact on the published statutory accounts for those years?
2. There are big differences between the budgets agreed for the Service Areas in March and final budget published this month. What governance processes were used and who authorised such massive swings in the budget and are they in accordance with the constitutional budget procedures 3 and 5 as well as financial regulations FR10 and FR12 which limit changes unless approved by full council?
3. In the recently published final budget for FY21/22, the sum of the spending in the service areas for GL Codes 10000 – Basic Salary, 44069 – Homelessness and 90012 – Other Government Grants is not equal to the total for those GL Codes in the "Subjective" summary. In short, the budget apparently does not add up. It appears as though HANEED is missing from the service areas. What steps are being taken to make the budget internally consistent and what impact will correcting the errors have on the projected deficit?
4. The recently released final budget for FY21/22 shows that the budget for HASETT – New Settlement in FY20/21 was zero. It consisted of ~£68K for employee costs and car allowances, offset by a somewhat implausible identical receipt from GL Code 44047 – Consultants Projects. In common with the other service areas, no overheads were allocated. Yet, the transparency report shows spending of £63.7K on consultants in "New Settlement" for FY20/21. What governance processes were used to authorise such a large spend against an overall zero budget, apparently in contravention of FR10 in the constitution?
5. In addition, the Shapley Heath Opportunity Board papers from show that four Baseline Studies had reached the status of "Finalised" by 8 March, before the end of the Financial Year. These must have cost money, but do not show on the Transparency Report nor on the Contracts Register. How much was spent on Baseline Studies and Strategy Reports in FY20/21?
6. The agenda pack for July Cabinet shows that £283K was transferred from reserves to fund Shapley Heath. How is it possible to spend £283K against a zero budget whilst running a deficit and what governance processes authorised this spend?
7. How much was spent in total on Shapley Heath Garden Community in FY20/21 and can you provide a detailed breakdown of that spend (and receipts) please?

Cllr Radley to respond.

5. COUNCIL PROCEDURE RULE 14 - QUESTIONS BY MEMBERS

The following question has been received from **Cllr Farmer**:

In November 2019, The Council engaged the Planning Officers' Society Enterprises (POSe) to assist the Council in carrying out a Peer Review of the Council's Development Management Service.

Development Management (DM) is one of the principal front-line services provided by the Council in its role as the Local Planning Authority. The functions provided by the service cover a variety of matters including pre-application discussions and advice, the determination of planning applications, dealing with planning appeals, planning enforcement, and dealing with heritage matters.

DM is one of the most public facing services that the Council provides.

POS Enterprises issued their final report on 31st December 2019, which highlighted recommendations for where this key service could be improved.

An action plan, responding to the recommendations made by POSe, was reviewed by Overview and Scrutiny, and subsequently approved by Cabinet in December 2020.

What specific progress has been made in the implementation of this critical action plan and what evidenced improvements to the Development Management service have subsequently been achieved?

Councillor Cockarill to respond.

The following question has been received from **Cllr Butcher**:

Can you please confirm how many dogs have been reunited with their owners and how many strays have been found new homes since the dog warden service was transitioned to the new providers (SDK)?

Councillor Kinnell to respond.

6. CHAIRMAN'S ANNOUNCEMENTS

7. CABINET MEMBERS' ANNOUNCEMENTS

Chairman will ask Cabinet Member whether they have any announcements of importance to the Council.

The Leader of the Council, Councillor Neighbour
The Cabinet Member for Finance and Corporate Services, Councillor Radley
The Cabinet Member for Digital, Councillor Clarke
The Cabinet Member for Community, Councillor Bailey
The Cabinet Member for Place, Councillor Cockarill
The Cabinet Member for Regulatory, Councillor Kinnell
The Cabinet Member for Environment, Councillor Oliver
The Cabinet Member for Commercialisation, Councillor Quarterman

8. JOINT CHIEF EXECUTIVE'S REPORTS

9. MINUTES OF COMMITTEES

Note: Members are allowed to put questions at Council without notice **in respect of any matters in the Minutes** to the Leader of the Council or any Chairman of the relevant meeting at the time those Minutes are received by Council.

Meeting	Date	Page Numbers	Decision
Cabinet	3 Jun 2021	1-2	
Cabinet (draft)	1 Jul 2021	3-11	
Planning	26 May 2021	1-9	
Planning	9 Jun 2021	10-12	
Planning (draft)	14 Jul 2021	13-23	
Overview & Scrutiny	15 Jun 2021	1-5	
Audit (draft)	25 May 2021	1-3	
Licensing (draft)	1 Jun 2021	1-3	

The **Chairman** will ask if there are any questions on the minutes of each Committee in turn, and to whom the question is to be put. After questions have been asked on that Committee's minutes the Chairman of the relevant Committee will ask for a vote for any recommendations to Council contained in those minutes.

10. OUTSIDE BODIES - FEEDBACK FROM MEMBERS

To receive any feedback from Members who are representatives of the Council on an Outside Body.

Inclusion Hampshire no longer require representation from Hart District Council but thank the organisation for its continued support.

NOTES:

Rules of Council:

When the Chairman asks, members must stop speaking at the time, and the Chairman may mute the microphone.

RULES OF DEBATE

No speeches until motion seconded

1. No speeches may be made after the mover has moved a proposal and explained the purpose of it until the motion has been seconded.

Seconders' speech

2. When seconding a motion or amendment, the Member may reserve their speech until later in the debate.

Content and length of speeches

3. No speech may exceed three minutes without the permission of the Chairman.

When a Member may speak again

4. A Member who has spoken on a motion may not speak again whilst it is the subject of debate, except:

1. to speak once on an amendment moved by another Member
2. to move a further amendment if the motion has been amended

5. If the first speech was on an amendment moved by another Member, to speak on the main issue (whether or not the amendment on which they spoke was carried)

1. in exercise of a right of reply
2. on a point of order
3. by way of personal explanation
4. by way of a point of information.

Amendments to motions

6. An amendment to a motion must be relevant to the motion, **may not have the effect of being a direct negative to the motion itself**, and will either be:

1. to refer the matter to an appropriate body or individual for consideration or reconsideration
2. to leave out words
3. to leave out words and insert or add others
4. to insert or add words

7. Only one amendment may be moved and discussed at any one time. No further amendment may be moved until the amendment under discussion has been disposed of.

8. If an amendment is not carried, other amendments to the original motion may be moved.

9. If an amendment is carried, the motion as amended takes the place of the original motion. This becomes the substantive motion to which any further amendments may be moved.

Right of reply

10. The mover of a motion has a right to reply at the end of the debate on the motion, immediately before it is put to the vote.

11. If an amendment is moved, the mover of the original motion has the right of reply at the close of the debate on the amendment but may not otherwise speak on it.

12. The mover of the amendment has no right of reply to the debate on his or her amendment.

Point of order

13. A Member may raise a point of order at any time whilst the specific item of business is under discussion. A point of order may only relate to an alleged breach of the Rules or the law. The Member must indicate the rule or law and the way in which he considers it has been broken.

Personal explanation

14. Members do not have an automatic right to reply simply because there are named in another Members speech. A Member may, however, make a personal explanation at any time. A personal explanation may only relate to some material part of an earlier speech by the Member in the debate which may appear to have been misunderstood. The procedure should not be used as a way to continue or expand the Members' original speech but should focus solely on clarifying any misunderstanding.

Point of information

15. A Member may raise a point of information during another Members' speech. It is within the absolute discretion of the Chairman to decide to accept the information. It is also within the discretion of the speaker to accept or decline the information. During the raising of this point of information the time allowed to the speaker will be extended to include the point of information.